

2020-2021 RATE SHEET

Murray Station Apartments

1262 Murray Avenue
San Luis Obispo, CA 93405
805.541.3856 phone
805.541.5052 fax
www.murraystationapartments.com

One Bedroom Flat – (1 bath)

Unfurnished \$1325.00 – \$1425.00 per month
Furnished* \$1375.00 per month
Holding Deposit \$500.00 (1/2 the security deposit)
Security Deposit \$1000.00

One Bedroom Townhouse – (1 1/2 bath)

Unfurnished \$1475.00 – \$1575.00 per month
Holding Deposit \$500.00 (1/2 the security deposit)
Security Deposit \$1000.00

Two Bedroom Flat – (1 bath)

Unfurnished \$1775.00 – \$1875.00 per month
Holding Deposit \$600.00 (1/2 the security deposit)
Security Deposit \$1200.00

Two Bedroom Townhouse – (1 1/2 bath) without private yard

Unfurnished \$1925.00 – \$2025.00 per month
Furnished* \$2025.00 per month
Holding Deposit \$600.00 (1/2 the security deposit)
Security Deposit \$1200.00

Two Bedroom Townhouse – (1 1/2 bath) with private yard

Unfurnished \$1975.00 – \$2075.00 per month
Holding Deposit \$600.00 (1/2 the security deposit)
Security Deposit \$1200.00

- Lease Terms: 12 month leases
- Residents pay own electricity

Parking**

Residents may purchase an uncovered space for \$300 or a covered space for \$400. Due to the limited amount of parking spaces available, strict parking enforcement is in place from September to June. Spaces are available for purchase on a first come, first served basis.

Please Note: Visiting guests and residents who do not purchase a parking space, must park on the street
We do not allow boats and commercial trucks to be parked on the property
Motorcycles / motor scooters are not allowed on patios, balconies, walkways or in apartments

- *Furnished units are limited and not guaranteed*
- **Parking prices and policies are subject to change*

It is the policy of Murray Station Apartments not to discriminate against any person because of race, color, religion, sex, handicap, family status or national origin in the rental housing or upon any other basis prohibited by law.
It is also the policy of Murray Station Apartments to allow any resident, at the expense of the resident, to reasonably modify existing premises occupied, or to be occupied, by a handicapped person.



MURRAY STATION APARTMENTS

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phone: 805.541.3856
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email: merccap@sbcglobal.net
www.murraystationapartments.com

How to secure an apartment:

1. Each proposed occupant (18 years and older) needs to fill out an application
Copy of valid Driver's License or other legal form of identification/picture ID must be included
Please Note: ALL pages (including copy of ID) must be returned or application will be considered incomplete
2. If an applicant requires a co-signer/guarantor – pages 7-8 must be completed and signed by the co-signer/guarantor
3. Bring all completed forms to the office – ***incomplete applications will not be accepted***
4. There is a \$45 application fee for each applicant
Please Note: NO CASH/CARD accepted – Check or Money Order only (please only use black or blue ink)
5. Wait for approval. The process usually takes 2-5 business days
6. If and when you are approved, we will call the contact person for the apartment and inform them that they have **48 hours** to bring in the designated holding deposit (1/2 of the security deposit)
Please note: Payment must be submitted in the form of ONE CHECK or MONEYORDER
7. The other half of the security deposit and the first month's rent will be due on or before the lease start date **Please note: Payment must be submitted in the form of ONE CHECK or MONEYORDER**

Please Note:

Please make all payments payable to: Murray Station

NO CASH/CARD ACCEPTED - Check or Money Order Only (please only use black or blue ink)

Murray Station strives to be a quiet and peaceful community – please be aware we impose fines on those who violate our strict noise policies

Parking is limited – spaces are available to be purchased on a first come, first served basis

Pets are only allowed with the following:

- Property Manager's written approval of pet(s) – Limit two (2) per unit
- Additional deposit of \$700*
- Additional rent of \$20 per month for each dog*
- Dogs must be licensed in the County of San Luis Obispo
- Some breed restrictions may apply – please contact us for further information
- Murray Station is part of the PooPrints community – all dog owners will be required to register their dog(s) using the DNA pet ID kit and pay associated fee of \$60 per dog

*A pet deposit and monthly pet rent are not required for **LICENSED SERVICE DOGS**

Please Note: NO VISITING PETS ARE ALLOWED WITHOUT MANAGEMENT APPROVAL

Please Note: prices and policies are subject to change



MURRAY STATION APARTMENTS

Dear Applicant:

Welcome to Murray Station Apartments. We appreciate you taking the time to visit our property. Murray Station is professionally managed by BCC Corporation. We have written this letter to outline the established guidelines for considering prospective residents. All applicants will receive the same consideration and be judged by the same criteria in the process of determining their eligibility.

IT IS THE POLICY OF MURRAY STATION APARTMENTS NOT TO DISCRIMINATE AGAINST ANY PERSON BECAUSE OF RACE, COLOR, RELIGION, SEX, HANDICAP, FAMILY STATUS OR NATIONAL ORIGIN IN THE RENTAL OF HOUSING OR UPON ANY OTHER BASIS PROHIBITED BY LAW.

IT IS ALSO THE POLICY OF MURRAY STATION APARTMENTS TO ALLOW ANY RESIDENT, AT THE EXPENSE OF THE RESIDENT, TO REASONABLY MODIFY THE EXISTING PREMISES OCCUPIED, OR TO BE OCCUPIED, BY A HANDICAPPED PERSON.

In order to be approved as a resident of Murray Station Apartments, each applicant must:

-BE OF LEGAL AGE. Each adult (18 years of age and older) must produce a valid form of identification. Each adult must completely fill out an "Application to Rent". There may not be any blanks remaining for an application to be considered. Falsified or inconsistent information on any application shall be cause for rejection. A non-refundable application and credit verification fee of \$45.00 per applicant must be paid at the time of application. The Application to Rent, research conducted to verify the application information, and any credit report obtained on the applicant(s) will be used to determine if, in our judgment, it appears the prospective resident(s):

- Can and will pay the rent
- Respect the neighbors
- Take care of the property

-HAVE A GOOD CREDIT HISTORY. Bankruptcy within four years and/or any credit history within the last three years that includes any outstanding unpaid judgments, repossessions, defaults on a loan, unpaid collection amounts, unlawful detainers, foreclosure or other delinquent credit history will be grounds to deny the application.

-HAVE A GOOD PREVIOUS RENTAL HISTORY. Involvement in an eviction action, a broken lease agreement, adverse payment history or negative rental reference may be cause for denial. Applicant(s) must have lived in his/her residence for a minimum of 6 months. A 2 year rental history must be given - address listed must be verified by a credit agency.

-HAVE A STABLE EMPLOYMENT/INCOME HISTORY. Gross monthly income must be equal to or exceed 3 times the monthly rental rate. Applicant(s) must have verifiable employment/income for 6 months or more. If starting a new position, applicant(s) must have verifiable employment for at least 6 months or more prior to starting the new position. People residing together may combine their income. Income from any lawful and verifiable source may be included. Unemployed applicants must provide sufficient savings to cover rent during the lease term. Alimony or child support payments must be verified with court documentation.

-APPLICANTS WITH A CRIMINAL HISTORY ARE NOT QUALIFIED.

-HAVE MANAGEMENT'S WRITTEN APPROVAL OF PETS.

- Limit two (2) pets per unit
- Additional deposit of \$700*
- Additional rent of \$20 per month for each dog*
- Pets must be licensed in the County of San Luis Obispo
- Some breed restrictions may apply – please contact us for further information
- Murray Station is part of the PooPrints community – all dog owners will be required to register their dog(s) using the DNA pet ID kit and pay associated fee of \$60 per dog

*A pet deposit and monthly pet rent are not required for **LICENSED SERVICE DOGS**

Please Note: NO VISITING PETS ARE ALLOWED WITHOUT MANAGEMENT APPROVAL

Please note: prices and policies are subject to change

-RENTER'S INSURANCE IS STRONGLY RECOMMENDED.

Resident's property is not insured by Owner/Agent. BCC Corporation urges all residents to obtain Renter's Insurance to cover loss of Resident's personal belongings in the event of theft, fire, smoke, water damage and the like.

-ALL FOLLOWING PAYMENTS MUST BE SUBMITTED IN THE FORM OF CHECK or MONEY ORDER:

- a) APPLICATION/CREDIT VERIFICATION FEE
- b) HOLDING DEPOSIT (1/2 of the SECURITY DEPOSIT) - (PAYMENT MUST BE SUBMITTED IN THE FORM OF ONE CHECK or MONEY ORDER)
- c) FIRST MONTH'S RENT & THE REMAINING ½ OF THE SECURITY DEPOSIT – If your lease does not start on the first of the month, the rent will be prorated for the remaining days in the month. If there are 7 or fewer days remaining in the month that your lease date begins, you must also pay the full rent due for the following month on or before your lease start date. Any rent concessions will be credited against the first full month's rent that you are obligated to pay - (PAYMENT MUST BE SUBMITTED IN THE FORM OF ONE CHECK or MONEY ORDER)

PLEASE NOTE: FAILURE TO MEET OUR CRITERIA WILL RESULT IN THE REJECTION OF YOUR APPLICATION TO RENT.

Reasonable occupancy standards are as follows:

ONE BEDROOM APARTMENT 2 + 1 PERSONS (MAXIMUM)
TWO BEDROOM APARTMENT 4 + 1 PERSONS (MAXIMUM)

APARTMENT PREFERENCE

PLEASE CHOOSE FROM THE FOLLOWING:

- A) FURNISHED** **B) UNFURNISHED**
- 1) ONE BEDROOM FLAT**
- 2) ONE BEDROOM TOWNHOUSE**
- 3) TWO BEDROOM FLAT**
- 4) TWO BEDROOM TOWNHOUSE - NO YARD**
- 5) TWO BEDROOM TOWNHOUSE - WITH YARD**

ONE BEDROOM FLAT

PLEASE NOTE YOUR LOCATION PREFERENCE:

- FIRST FLOOR**
- SECOND FLOOR**
- THIRD FLOOR**

PLEASE NOTE:

THIS INFORMATION DOES NOT GUARANTEE A FURNISHED UNIT

THIS INFORMATION DOES NOT GUARANTEE AN APARTMENT - IT ONLY HELPS US MATCH YOU WITH AVAILABLE APARTMENTS

Again, thank you for considering Murray Station Apartments as your new home.

I have read and understand the criteria upon which my application to rent will be considered.

Applicant's Signature: _____ **Date:** _____

MURRAY STATION APARTMENTS

Owner/Agent Signature: _____ **Date:** _____

If your application is denied due to a negative credit report, it is your right to request and obtain a copy of that report. You must make your request in writing to:

EXPERIAN CONSUMER ASSISTANCE
PO BOX 949
ALLEN, TX 75002
TELEPHONE: (888) 397-3742
WWW.EXPERIAN.COM



MURRAY STATION APARTMENTS

House Rules

Professional Management

Murray Station Apartments are professionally managed by BCC Corporation. Here at Murray Station we are committed to providing a high level of service to all of our residents. **Regular Office Hours: Monday-Friday / 9am-5pm** Please note: **Office Hours are subject to change without notice**
Please Note: The office does close for national holidays. The phones are answered by a professional answering service whenever we are out of the office. The appropriate employee will be contacted in the event of a maintenance emergency or noise complaint.

Rental Payment

As per the lease agreement, rent is due on the first day of every month. Rent received after the 3rd of the month is considered late and is subject to a \$30 late fee. Rent can be paid by cashier's check, money order, and personal check or on-line. For the safety of our personnel, **we do not accept cash in our office**. After one returned check, we reserve the right to require rental payments by certified funds.
Please Note: We can only accept checks written in blue or black ink

Resident Privacy

BCC Corporation will not provide any personal or credit information about residents to any individual, without the resident's prior written authorization.

Renter's Insurance is strongly recommended

BCC Corporation urges all residents to obtain Renter's Insurance to cover loss of Resident's personal belongings in the event of theft, fire, smoke, water damage and the like. BCC Corporation makes no recommendation for a particular company. The final decision about the agent, carrier and policy limits is your own.

Move-in/Move-out

All moving is to be done during the hours of 8:00am and 10:00pm. Please break down all boxes BEFORE placing them into the dumpster.

Door and Postal Keys

You will be given the appropriate number of keys on your move-in date. You can request in writing, a change of lock for your apartment or mailbox. The cost is \$25.00 per door and \$5.00 per mailbox. **The lease agreement prohibits residents from changing or altering the locks provided or installing additional locks.**

Replacement Keys/Pool Pass

If lost, you can purchase a copy of your apartment, mail or pool/laundry room key for the following amounts:

\$10.00* each for apartment, mail key or pool pass

\$50.00* each for the pool/laundry room key

*Prices are subject to change

Community Amenities

The Murray Station community is provided with amenities such as a solar heated swimming pool, laundry facilities and a study room. These facilities are to be used wholly at the risk of the person using them. Rules and regulations are posted at each facility. You should review the rules before using the facility. Children under the age of 14 shall not use the pool without an adult in attendance. **The pool is reserved exclusively for use of residents of the complex and their guests (limit 2 per unit) - resident must be present with their guests.**

Please note: Pool and study room hours are subject to change

Skateboards, Bicycles and Motor-Driven Scooters

The use of skateboards, bicycles, scooters, roller blades/skates and the operation of motor-driven scooters are prohibited within the property of Murray Station, including but not limited to walkways, sidewalks and parking lots.

Parking*

Due to the limited amount of parking spaces available, strict parking enforcement is in place from September to June and is available first come, first serve - Residents may purchase an uncovered space for \$300.00 or a covered space for \$400.00.

Visiting guests and residents who have not purchased a parking space, must park off the premises. All unauthorized vehicles are subject to towing at vehicle owner's expense. Please inform the office of any vehicle change. We do not allow boats and commercial trucks to be parked on the property. Motorcycles (or any motor-driven vehicles) are not allowed on patios, balconies, sidewalks or in apartments.

*Parking prices and policies are subject to change

Exterminating

Your home is periodically scheduled for service. We require your cooperation in the process because one apartment in the building can cause a problem for the entire building. If you have a respiratory or allergy problem, upon written request of your physician, chemicals such as those used in hospitals can be used in your apartment. If you disrupt or prevent the service, you can be charged an exterminating fee of \$25.00. If your home needs extermination before the next scheduled date, please advise the management office in writing.

Pets

Pets are subject to approval and require the following: **(a)** Property Manager's written approval **(b)** Limit two (2) pets per unit **(c)** Additional deposit of \$700* **(d)** Additional rent of \$20 per month for each dog* **(e)** Pets must be licensed in the County of San Luis Obispo **(f)** Some breed restrictions may apply – please contact us for further information **(g)** Murray Station is part of the PooPrints community – all dog owners will be required to register their dog(s) using the DNA pet ID kit and pay associated fee of \$60 per dog

*A pet deposit and monthly pet rent are not required for *LICENSED SERVICE DOGS*

Please Note: prices and policies are subject to change / **NO VISITING PETS ARE ALLOWED WITHOUT MANAGEMENT APPROVAL**

Home Décor and Housekeeping

Window coverings have been provided for your windows. All window covering must appear white from the exterior of the building. Aluminum foil may not be placed on the windows. Beer caps, liquor bottles or other containers shall not be displayed in or about the apartment. Water furniture is only permitted on the ground floor of the building with proof of insurance. Your patio or balcony not only reflects your housekeeping, it has a direct impact on the overall appearance of our community. Please do not place clothes, linens, mops, trash, appliances, interior furniture or other items for storage on your patio or balcony. If you fail to remove such items after a warning is issued, maintenance will remove these items and you will be charged a removal fee.

Plumbing

Never place items such as cooking grease, feminine products, paper towels, napkins, cat litter, bones or utensils in disposals, drains or toilets. Doing so will result in costs to you, if such items are found during repairs.

Alcohol

No open containers of alcoholic beverages are permitted outside any apartment or in any common areas such as the pool, laundry rooms or study room. Minors in possession or under the influence of alcohol outside of the apartment may be evicted for violating the law. NO KEGS ARE ALLOWED ON THE PROPERTY AT ANYTIME – FAILURE TO COMPLY WILL RESULT IN AN AUTOMATIC \$100 FINE

Noise Violations

Murray Station strives to be a quiet and peaceful community. No lounging, visiting or loud talking, that may be disturbing to other residents will be allowed in the common areas between the hours of 10pm and 7am – **please be aware we impose fines on those who violate our strict noise policies**

Maintenance Replacement Items

Some smoke detectors are battery operated. The batteries should be replaced when the unit chirps - replacement batteries are available through the office. If a fire extinguisher is provided in your unit, please contact the office if replacement is necessary. Screens are to remain on the windows at all times. If a screen is off the window without permission from management, the resident will be subject to a \$25.00 charge. Residents are responsible for the replacement of light bulbs inside of their unit – some exceptions may apply.

Barbeque Grills

Barbeque grilling must be prohibited anywhere within 10 feet of any building. Deep fryers and Smokers are never permitted on the property at any time. For your convenience, BBQ Grills are provided throughout the property.

Satellite Dishes

These are subject to approval and may require a deposit, proof of liability insurance policy and a signed satellite dish agreement.

Phone and Cable

We will provide one (1) working phone jack and one (1) working cable jack for each apartment.

I have read and understand the House Rules:

Applicant's Signature: _____ **Date:** _____

Parcel Delivery/Acceptance

If prior written permission is provided and you are willing to assume full responsibility, your door key can be loaned to service personnel for larger deliveries, such as furniture.

We will accept parcels from US Postal Service, FedEx, UPS or other delivery services. If we accept the parcel, you agree by your signature below to release us from any liability for the loss or damage of any parcel. We will not accept any COD packages.

Resident approves management acceptance of parcels:

Applicant's Signature: _____ **Date:** _____



MURRAY STATION APARTMENTS

1262 MURRAY AVE
SLO, CA 93405
805.541.3856 – PHONE
805.541.5052 – FAX
merccap@sbcglobal.net

RENTAL VERIFICATION

ATTENTION: _____ PHONE: _____ FAX: _____

Applicant: Please fill out information in the box ONLY

Name of Applicant (please print) _____			
I hereby authorize release of the information requested below for my <u>current/previous</u> rental address at:			
NUMBER & STREET	CITY	STATE	ZIP
APPLICANT'S SIGNATURE		DATE	

To whom it may concern:

The individual signed above has submitted a rental application to Murray Station Apartments. Please Provide the information requested and fax this form back to our office at 805.541.5052. If you have any questions, please call 805.541.3856

Thank you for your prompt response.

Move-In Date: _____ Lease End Date: _____

Amount of Rent: \$ _____

of Late Payments: _____ # of NSF Checks: _____

Has proper notice been given: YES NO

Is there currently any past due amount owed on the resident's account? YES NO

Has the resident received any noise complaints/disturbances? YES NO

Has the resident kept a pet on the premises? YES NO

If so, has the animal at any time caused a problem? YES NO

Is resident eligible for re-rental? YES NO

TITLE SIGNATURE DATE



BCC CORPORATION

MURRAY STATION APARTMENTS
1262 MURRAY AVE SLO, CA 93405

- 1) Name of Co-signer: _____
Last First Middle
- 2) Social Security#: _____ DOB: _____ Driver's License#: _____
- 3) Current Address: _____
Number and Street City State Zip Code
- 4) Previous Address: _____
Number and Street City State Zip Code
- 5) Employer: _____ Work#: _____
How Long: _____ Job Title: _____ Gross Monthly Income: _____
- 6) Other Sources of Income: _____ Monthly Amount: _____

CO-SIGNER AGREEMENT

The parties to this agreement are _____, **herein called Co-signer(s)** and BCC Corporation herein called Owner (or Agent).

Co-signer acknowledges that he/she has read the agreement to rent or lease entered into by Owner (or Agent) and _____, **herein called Resident(s) or Tenant(s)** and **dated on** _____, and understands its terms.

Co-signer agrees to personally guarantee the payment of any monetary damages suffered by Owner, including but not limited to actual attorney's fees incurred in the enforcement of said agreement to rent or lease and/or this Co-signer agreement.

Furthermore, Co-signer acknowledges that he is not occupying the premises leased pursuant to the agreement to rent or lease, nor is he entitled to service of any of the statutory notices required by law to be provided occupants.

The Co-signer Agreement shall continue in full-force and effect for the entire term of Resident's tenancy including any extension, and any rental increases in effect during such tenancy.

I give BCC Corporation permission to process this CO-SIGNER AGREEMENT at a cost of \$45.00, including but not limited to tenancy references, employment references and credit check.

Co-signer: _____ Date: _____

Owner/Agent: _____ Date: _____



GUARANTEE for Murray Station Apartments
1262 Murray Avenue San Luis Obispo, CA Unit# _____

For valuable consideration, the undersigned ("Guarantor"), jointly and severally, unconditionally guarantees and promises to pay to Murray Station Apartments, or to order ("Owner"), on demand in lawful money of the United States of America and immediately available funds, any "Indebtedness" of _____ ("Resident") to Owner under the Rental Agreement **dated as of** _____ / **TO BE DETERMINED**, together with all extension thereof and all amendments thereto ("Agreement"). The term "Indebtedness" is used herein in its most comprehensive sense, and includes any and all debts, obligations and liabilities of Resident heretofore, now or hereafter made, incurred or created, whether voluntary or involuntary and however arising, whether due or not due, absolute or contingent, liquidated or unliquidated, and whether Resident may be liable individually or jointly, or whether recovery upon such Indebtedness may be or hereafter become unenforceable. Guarantor's obligations hereunder are joint and several and independent of the obligation of Resident, and a separate action or actions may be brought or prosecuted against Guarantor, whether action is brought against Resident or whether Resident is joined in any such action or actions. Guarantor, waives any right to require Owner to (a) proceed against any person, including Resident; (b) proceed against or exhaust any security held from Resident or any other person; (c) give notice of the terms, time and place of any public or private sale of personal property security held from Resident or any other person, or otherwise comply with the provisions of Section 9504 of the California Uniform Commercial Code; (d) pursue any other remedy in Owner's power; or (e) make any presentments or demands for performance, or give any notices of non-performance, protests, notices of protest or notices of dishonor in connection with any obligations or evidences of indebtedness held by Owner as security or which constitute in whole or part the Indebtedness guaranteed hereunder, or in connection with the creation of new or additional Indebtedness. Guarantor also waives any defense based upon: (1) any disability or other defense of Resident or any other person; (2) any lack of authority of any person acting or purported to act on behalf of Resident; (3) any breach by Resident or Owner under the Agreement; (4) any act or omission by Owner or Resident which directly or indirectly results in or aids the discharge of Resident or any Indebtedness, by operation of law or otherwise, other than payment in full of the Indebtedness; or (5) any modification of the Indebtedness, in any form whatsoever. Until all Indebtedness has been paid in full, Guarantor shall have no right or subrogation, and Guarantor waives any defense it may have based on any election of remedies by Owner, which destroys Guarantor's subrogation rights or Guarantor's rights to proceed against Resident for reimbursement. Until all Indebtedness has been paid in full, Guarantor also waives any right to enforce any remedy, which Owner now has or may hereafter acquire against Resident or any other person, and waives any benefit of or any right to participate in any security now held or hereafter acquired by Owner. Any Indebtedness of Resident now or hereafter held by Guarantor is hereby subordinated to the Indebtedness of Resident to Owner. Guarantor authorizes Owner, without notice or demand on Guarantor and without affecting Guarantor's liability hereunder, from time to time, to: (a) alter, compromise, renew, extend, accelerate or otherwise modify the terms of the Indebtedness and/or any provision of the Agreement; (b) take and hold security for the payment of this Guaranty or the Indebtedness or any portion thereof, and exchange, enforce, waive and release any such security; (c) apply such security, and direct the order or manner of sale thereof, as Owner in its discretion may determine; (d) release or substitute any other guarantor of the Indebtedness; and (e) apply any payments received by Owner with respect to the Indebtedness in such order as Owner shall determine in its sole discretion, whether or not any such Indebtedness is secured or covered by this Guaranty. Guarantor acknowledges and agrees that Owner may sell, assign, transfer, negotiate or encumber the Agreement, any Indebtedness thereunder, and/or this Guaranty. This Guaranty shall be binding upon and shall inure to the benefit of the parties respective successors, heirs, representatives and assigns. All payments, advances, costs, and expenses, including reasonable attorneys fees, paid or incurred by Owner in the enforcement of this Guaranty or in connection with the collection of any Indebtedness shall be paid by Guarantor immediately and without demand, together with the interest thereon at the rate of ten (10%) percent per annum. In the event any provision of this Guaranty shall be determined to be invalid, unlawful or unenforceable to any extent, the remainder of this Guaranty shall be unaffected thereby and shall remain valid and enforceable to the fullest extent permitted by law. This Guaranty shall be governed by and construed in accordance with the laws of the State of California.

PLEASE NOTE: CO-SIGNER/GUARANTOR INFORMATION REQUIRED - NOT FOR THE PROPOSED RESIDENT TO SIGN

Signature: _____ Date: _____

Printed Name: _____ Driver License: _____ State: _____

Address: _____

Home Phone: _____ Work Phone: _____



Tenant
 Guarantor

Name of Applicant: _____

APPLICATION TO RENT

(All sections must be completed) **Individual applications required from each occupant 18 years of age or older.**

Last Name		First Name		Middle Name		Social Security Number or ITIN	
Other names used in the last 10 years				Work phone number ()		Home phone number ()	
Date of birth		E-mail address				Mobile/Cell phone number ()	
Photo ID/Type		Number		Issuing government		Exp. date	Other ID
1.	Present address			City		State	Zip
Date in		Date out		Landlord Name		Landlord phone number	
Reason for moving out						Current rent \$ /Month	
2.	Previous address			City		State	Zip
Date in		Date out		Landlord Name		Landlord phone number	
Reason for moving out						Rent at move-out \$ /Month	
3.	Next previous address			City		State	Zip
Date in		Date out		Landlord Name		Landlord phone number	
Reason for moving out						Rent at move-out \$ /Month	
Proposed Occupants: List all in addition to yourself	Name			Name			
	Name			Name			
	Name			Name			
Do you have pets?	Describe			Do you have a waterbed?	Describe		
How did you hear about this rental?							
A.	Current Employer Name			Job Title or Position		Dates of Employment	
Employer address				Employer/Human Resources phone number ()			
City, State, Zip				Name of your supervisor/human resources manager			
Current gross income		Check one					
\$		Per <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Year					
B.	Prior Employer Name			Job Title or Position		Dates of Employment	
Employer address				Employer/Human Resources phone number ()			
City, State, Zip				Name of your supervisor/human resources manager			
Other income source _____ Amount \$ _____ Frequency _____							
Other income source _____ Amount \$ _____ Frequency _____							



**Unauthorized Reproduction of
Blank Forms is Illegal.**



Tenant
 Guarantor

Name of Applicant: _____

Name of your bank	Branch or address	Account Number	Type of Acct

Please list ALL of your financial obligations below.

Name of Creditor	Address	Phone Number	Monthly Pmt. Amt.
		()	
		()	
		()	
		()	
		()	
		()	

In case of emergency, notify:	Address: Street, City, State, Zip	Relationship	Phone
1.			
2.			

Personal References:	Address: Street, City, State, Zip	Length of Acquaintance	Occupation	Phone
1.				
2.				

Automobile: Make: _____ Model: _____ Year: _____ License #: _____

Automobile: Make: _____ Model: _____ Year: _____ License #: _____

Other motor vehicles: _____

Have you ever filed for bankruptcy? _____ Have you ever been evicted or asked to move? _____



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 Blank Forms is Illegal.



Tenant
 Guarantor

Name of Applicant: _____

NOTICE REGARDING CALIFORNIA INVESTIGATIVE CONSUMER REPORTING AGENCIES ACT

Landlord does not intend to request an investigative consumer report regarding the Applicant.

Unless the box above is checked, Landlord intends to request an investigative consumer report regarding the Applicant's character, general reputation, personal characteristics, and mode of living. Under Section 1786.22 of the California Civil Code, the files maintained on you by the investigative consumer agency shall be made available to you during business hours and on reasonable notice, provided you furnish proper identification, as follows: (1) You may appear at the investigative consumer reporting agency identified below in person, (2) you may make a written request for copies to be sent by certified mail to a specified addressee, or (3) you may make a written request for a summary of the file to be provided over the telephone. The agency may charge a fee, not to exceed the actual duplication costs, if you request a copy of your file. The agency is required to have personnel available to explain your file to you, and the agency must explain to you any coded information appearing in your file. If you appear in person, a person of your choice may accompany you, provided that this person furnishes proper identification. If you are accompanied by a person of your choosing, the agency may require you to furnish a written statement granting permission to the investigative consumer reporting agency to discuss your file in the other person's presence. The agency that will prepare the report(s) identified in this section is listed below:

Experian

Name of Agency

P.O. Box 2002 Allen, TX 75013

Address of Agency

If you would like a copy of the report(s) that is/are prepared, please check the box below:

I would like to receive a copy of the report(s) that is/are prepared

If the box above is checked, Landlord agrees to send the report to Applicant within three (3) business days of the date the report is provided to Landlord. Landlord may contract with another entity to send a copy of the report.

Applicant represents that all the above statements are true and correct, authorizes verification of the above items, and agrees to furnish additional credit references upon request. Applicant authorizes Landlord to obtain reports that may include credit reports, unlawful detainer (eviction) reports, bad check searches, social security number verification, fraud warnings, previous tenant history and employment history. Applicant consents to allow Landlord to disclose tenancy information to previous or subsequent Landlords.

Landlord will require a payment of \$ 45.00 , which is to be used to screen Applicant.

The amount charged is itemized as follows:

- | | |
|---|-----------------|
| 1. Actual cost of credit report, unlawful detainer (eviction) search, and/or other screening reports | \$ <u>27.85</u> |
| 2. Cost to obtain, process and verify screening information (may include staff time and other soft costs) | \$ <u>17.15</u> |
| 3. Total fee charged | \$ <u>45.00</u> |

The undersigned Applicant is applying to rent the premises designated as:

Apt. No. _____ Located at _____

The rent for which is \$ _____ per _____. Upon approval of this application, and execution of a rental/lease agreement, the applicant shall pay all sums due, including required security deposit of \$ _____, before occupancy.

Date

Applicant (signature required)



**Unauthorized Reproduction of
Blank Forms is Illegal.**



Tenant
 Guarantor

Name of Applicant: _____

RECEIPT FOR TENANT SCREENING AND/OR CREDIT CHECKING FEES

On _____, Landlord received \$ _____ from the undersigned, hereinafter called "Applicant,"
(Date)
who offers to rent from Landlord the premises located at:

_____, Unit # (if applicable) _____
(Street Address)
_____, CA _____
(City) (Zip)

Payment is to be used to screen "Applicant". The amount charged is itemized as follows:

- | | |
|---|----------|
| 1. Actual cost of credit report, unlawful detainer (eviction) search, and/or other screening reports | \$ _____ |
| 2. Cost to obtain, process and verify screening information (may include staff time and other soft costs) | \$ _____ |
| 3. Total fee charged (cannot exceed the amount fixed by law) | \$ _____ |

For Landlord Use Only
Screening fees paid by: <input type="checkbox"/> Cash <input type="checkbox"/> Personal Check <input type="checkbox"/> Cashier's Check <input type="checkbox"/> Money Order
<input type="checkbox"/> Credit Card # (Last 4 digits only) _____ MC/VISA/AMEX Expiration Date: _____

Murray Station LP, BCC Corp,
general partner _____ by _____, _____ BCC Corporation Agent for Landlord
Landlord Individual Signing for Landlord Management Co. (If Applicable)

Date

CALIFORNIA APARTMENT ASSOCIATION CODE FOR EQUAL HOUSING OPPORTUNITY

The California Apartment Association supports the spirit and intent of all local, state and federal fair housing laws for all residents without regard to color, race, religion, sex, marital status, mental or physical disability, age, familial status, sexual orientation, or national origin.

The California Apartment Association reaffirms its belief that equal opportunity can best be accomplished through effective leadership, education, and the mutual cooperation of owners, managers, and the public.

Therefore, as members of the California Apartment Association, we agree to abide by the following provisions of this Code for Equal Housing Opportunity:

- We agree that in the rental, lease, sale, purchase, or exchange of real property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis.
- We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy.
- We agree that we have no right or responsibility to volunteer information regarding the racial, creed, or ethnic composition of any neighborhood, and we do not engage in any behavior or action that would result in "steering."
- We agree not to print, display, or circulate any statement or advertisement that indicates any preference, limitations, or discrimination in the rental or sale of housing.



Background Check Authorization

1) By this document BCCCORPORATION DBA MURRAY STATION APARTMENTS discloses to you that a consumer report may be obtained for purposes of leasing the property at: 1262 MURRAY AVE., SAN LUIS OBISPO, CA 93405, as part of the prescreening background check and at any time during your tenancy.

2) This shall authorize the procurement of a consumer report by a credit reporting agency or other sources as part of the pre-screening background investigation. If accepted, this authorization shall remain on file and shall serve as an ongoing authorization for the named landlord or its agents or other sources to procure consumer reports at any time during the rental period.

3) I also authorize the procurement of an investigative consumer report and understand that it may contain information about my employment and educational background, criminal history, credit, workers comp claims, mode of living, character and personal reputation. I also understand you may make use of the internet including social networking sites.

I understand that I have the right to obtain additional disclosure as to the nature and scope of the investigation upon written request within a reasonable period of time and to obtain a copy of the report upon request. This authorization, in original or copy form, shall be valid for this and any future reports or updates that may be requested.

4) In connection with this request, I authorize all corporations, companies, former employers, supervisors, credit agencies, educational institutions, law enforcement/criminal justice agencies, city, state, county, and federal courts, state motor vehicle bureaus and persons to release information they may have about me to the person or company with which this form has been filed if required, or their agent. I further authorize you to secure an investigative consumer report at any time, and any number of times, before, during, and after my tenancy, if in the landlord's (or its designees) discretion, it has a legally permissible and legitimate business need for the information requested.

I release and hold harmless all parties involved from any and all liability for damages arising from requesting, procuring or furnishing the requested information except with respect to a violation of the Fair Credit Reporting Act. I authorize the landlord and its agent/credit reporting agency and all associated entities and its clients to receive any criminal history information or credit report pertaining to me in the files of any state or local criminal justice agency.

My signature below also indicates that I have received a Summary of Rights in accordance with the Fair Credit Reporting Act.

Date: _____ Guarantor's Signature: _____

Guarantor's Name: _____

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer

reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- The following FCRA right applies with respect to nationwide consumer reporting agencies:

CONSUMERS HAVE THE RIGHT TO OBTAIN A SECURITY FREEZE

You have a right to place a “security freeze” on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is

placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
<p>1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates</p> <p>b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:</p>	<p>a. Consumer Financial Protection Bureau 1700 G Street, N.W. Washington, DC 20552</p> <p>b. Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357</p>
<p>2. To the extent not included in item 1 above:</p> <p>a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks</p> <p>b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act.</p> <p>c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations</p> <p>d. Federal Credit Unions</p>	<p>a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050</p> <p>b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480</p> <p>c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106</p> <p>d. National Credit Union Administration Office of Consumer Financial Protection (OCFP) Division of Consumer Compliance Policy and Outreach 1775 Duke Street Alexandria, VA 22314</p>
<p>3. Air carriers</p>	<p>Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590</p>
<p>4. Creditors Subject to the Surface Transportation Board</p>	<p>Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423</p>
<p>5. Creditors Subject to the Packers and Stockyards Act, 1921</p>	<p>Nearest Packers and Stockyards Administration area supervisor</p>
<p>6. Small Business Investment Companies</p>	<p>Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, S.W., Suite 8200 Washington, DC 20416</p>
<p>7. Brokers and Dealers</p>	<p>Securities and Exchange Commission 100 F Street, N.E. Washington, DC 20549</p>
<p>8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations</p>	<p>Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090</p>
<p>9. Retailers, Finance Companies, and All Other Creditors Not Listed Above</p>	<p>Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357</p>